RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Courthouse Annex 231 Main St., Chardon

Budget Hearing
August 17th, 2026

Chris Hitchcock Chairman of the Budget Commission, opened the hearing at 11:08 a.m.

Board Members Dan Whiting and Ken Burnett were in attendance, together with Fiscal Officer, Katie O'Neill.

Attendees included: Geauga County Budget Commission Members – James Flaiz, Christopher Hitchcock, Charles Walder, Deputy Auditors – Tina Kloski and Jennifer Hess.

Ms. Kloski presented the cash balances, estimated revenue, and estimated expenses for the General Fund, Road & Bridge Fund, and Fire Fund. She also provided a breakdown of the current millage and noted that a 1.0 mill renewal with a .31 mill increase Fire & EMS levy will appear on the November ballot.

Mr. Hitchcock commended Ms. O'Neill on the clear, well-organized budget, noting that it was the best budget the Budget Commission had reviewed all year. He also recognized her expertise and suggested she could assist in training other Financial Officers. Mr. Flaiz and Mr. Walder agreed, noting that the budget was easy to follow, clear, and financially sound.

Mr. Walder suggested establishing a General Fund reserve account for major building maintenance and upkeep. He also recommended reviewing the Fire Department's financials to ensure they are sound as a due diligence measure for the residents of the township

Mr. Flaiz made a motion to approve the budget as presented. Mr. Walder seconded this motion.

Roll Call:	Yes	No	Abstain
Flaiz	X		
Hitchcock	X		
Walder	X		
Motion carried.			

Motion carried, all in favor. None opposed.

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission should be passed by the township no later than September 1st. Ms. O'Neill received the Certificate of Estimated Resources.

Adjourn: As there was no further business, this meeting was adjourned at 11:12 a.m.

Chairman

Katie O'Neill
Fiscal Officer