

Dan Whiting, Chairman, opened the meeting at 7:00 p.m.

**Roll Call:** Board Members Dan Whiting, Jarred Miller and Ken Burnett were in attendance, together with Fiscal Officer, Katie O’Neill.

Attendees included: Road Superintendent – Jason Sutter, Resident – Ken Zwolinski.

**Minutes:** The minutes from the Regular Meeting on February 2<sup>nd</sup>, 2026 were approved as amended, with a motion from Mr. Burnett. Mr. Miller seconded this motion.

Roll Call:	Yes	No	Abstain
Whiting	X		
Miller	X		
Burnett	X		
Motion carried.			

**Public Comment:** There was no public comment.

**Department Reports:**

**Fire Department** – Chief Davidson, though no present, provided the January Report by email. There were 100 incidents for the month, of which 24 occurred in Burton Township. In 2025 there were 109 incidents for the month, of which 24 occurred in Burton Township. This results in a 9% increase in call volume year over year. Approximately 43% are related to Fire related incidents, with the remaining 57% relating to Emergency Medical Services.

**Cemeteries** – Mr. Whiting will contact the Engineer’s Office for a survey on the entrance of Slitor. Mr. Sutter confirmed that a property pin is located on the south corner.

**Zoning** – During the month of January, 2 zoning permits were issued. A permit each for a solar panel array on Aquilla and lot consolidation on Georgette.

Mr. Gruber discussed Owen Gingerich’s proposal for two cemetery plots adjacent to Pleasant Hill Cemetery. Under current zoning regulations, the proposal requires a conditional use permit. He stated that he will request full details outlining the future plans for the proposed cemetery lots.

Mr. Gruber also addressed the dilapidated property on Jackson Drive, noting that a neighboring property owner is interested in purchasing it. He asked whether the Trustees would consider removing trees on the property that pose a fall risk, explaining that the Township may be able to recoup the associated costs after the auction or sale of the property. The Trustees indicated that they are not in favor of proceeding with tree removal at this time.

Additionally, Mr. Gruber reported that he has been unsuccessful in contacting Mr. Presti regarding cleanup of his property and will be issuing a letter. He will also monitor for political signs that should be

taken down. Mr. Gruber informed the Trustees that he will be out of the office from March 5 through March 22.

Roads - Mr. Sutter provided the road report, stating that a credit will be issued from Ascendence Trucks for the return of an exhaust clamp. The road crew has been busy plowing snow and performing truck repairs, as well as applying gravel to all dirt roads. Mr. Sutter was also called out to assist during the Hotchkiss house fire in January, at which time the Fire Department requested salt be applied to Hotchkiss Road and gravel to Pond and Old Rider Roads.

He reported that the 2004 International had several issues, including a hydraulic problem, a leak at the manifold, and an exhaust issue, all of which have been repaired. The 2013 International required replacement of the diesel particulate filter, which has also been completed. Upcoming work includes applying additional gravel to dirt roads, conducting normal maintenance, and possibly using the road maintainer, depending on weather conditions.

The Trustees also discussed the possibility of constructing a joint salt storage building with the Village. They agreed that they are not prepared to commit to the project at this time and will continue exploring both a potential partnership and the option of constructing a building independently.

Building & Grounds – Gas lines and transfer switch have been run for the generator but not yet installed. Pete Fekete will be providing a quote to connect the lines for the generator.

The Trustees have requested a detailed explanation of the original breakdown, as well as the differences associated with the revised water and sewer tap-in fee. Mr. Sutter will contact contractors for pricing on rekeying for master keys for all buildings.

Fiscal Officer – Ms. O’Neill will schedule time for ADP to come on-site related to access to the conference room TV and the copier. Trustees completed the 2024-2025 Audit Questionnaire.

Mr. Burnett made a motion to pass Resolution #2026-1, Authorizing All Actions Necessary to Accept NOPEC 2026 NEC Grant. Mr. Miller seconded the motion.

Roll Call:	Yes	No	Abstain
Whiting	X		
Miller	X		
Burnett	X		
Motion carried.			

Mr. Miller made a motion for the Chairman to execute and sign the 2026 NEC Grant Agreement. Mr. Burnett seconded this motion.

Roll Call:	Yes	No	Abstain
Whiting	X		
Miller	X		
Burnett	X		
Motion carried.			

Mr. Miller made a motion to pass Resolution #2026-2, Adoption of the 2026 Annual Appropriations as follows:

- General Fund - \$382,300.00
- Motor Vehicle - \$0.00
- Gas Tax Fund - \$204,800.00
- Road and Bridge Fund - \$485,900.00
- Cemetery Fund - \$5,700.00
- Zoning Fund - \$4,850.00
- Fire Levy Fund - \$341,320.00
- Permissive Tax - \$5,000.00
- OPWC Fund - \$0.00

Mr. Burnett seconded this motion.

Roll Call:	Yes	No	Abstain
Whiting	X		
Miller	X		
Burnett	X		
Motion carried.			

Old Business – Mr. Whiting signed a Letter of Support to the Planning Commission in regards to the Ohio Department of Agriculture’s Land Use Planning Grant. This letter will be provided to the Planning Commission by the deadline of February 25<sup>th</sup>.

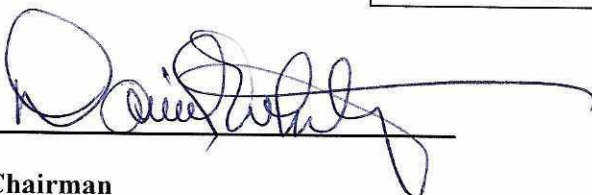
New Business: Trustees discussed dates for a Joint Township Meeting. The date will be finalized at the next meeting. RYSS will attend the next meeting to present the results of the cyber security summary. Ms. O’Neill will reach out if this item can be discussed in executive session.

Next Meeting: Monday, March 2<sup>nd</sup>, 2026 at 7:00 p.m.


Warrants: #13133 - #13143 were issued.

Adjourn: As there was no further business, this meeting was adjourned at 10:56 p.m. by a motion from Mr. Miller, seconded by Mr. Burnett.

Roll Call:	Yes	No	Abstain
Whiting	X		
Miller	X		
Burnett	X		
Motion carried.			



Chairman



Fiscal Officer



TOWNSHIP

**NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)  
ENERGIZED COMMUNITY GRANT PROGRAM  
(2026 NEC GRANT(S))**

**RESOLUTION 2026-1**

A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2026 ENERGIZED COMMUNITY GRANT

**WHEREAS**, the Township of Burton, Ohio (the "GRANTEE") is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for one or more NOPEC Energized Community Grant(s) for 2026 ("NEC Grant(s)") as provided for in the NEC Grant Program guidelines; and

**WHEREAS**, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Board of Trustees to receive one or more NEC Grant(s); and

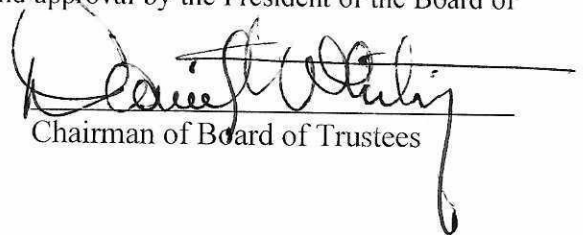
**NOW, THEREFORE**, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF BURTON TOWNSHIP, COUNTY OF GEAUGA, AND STATE OF OHIO, THAT:

**SECTION 1.** This Board of Trustees of the GRANTEE (the "Board") finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2026, and authorizes the Chairman of the Board to execute the Grant Agreement to accept the NEC Grant(s) funds.

**SECTION 2.** This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

**SECTION 3.** This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the President of the Board of Trustees of the GRANTEE.

DATE ADOPTED: February 16, 2026

  
Chairman of Board of Trustees

Submitted to the Board for  
Approval on this 16<sup>th</sup> day of  
February, 2026

ATTEST:  
this 16<sup>th</sup> day of February, 2026

Katie O'Neill  
Fiscal Officer

ATTEST:

Katie O'Neill  
Fiscal Officer of the Board of Trustees

I, Katie O'Neill, as Fiscal Officer of the Board of Trustees of Burton Township, County of Geauga, State of Ohio, do hereby certify that the foregoing is a true and correct copy of Resolution No. 2026-1 adopted by the Board of Trustees of said Township on the 16<sup>th</sup> day of February, 2026.

Katie O'Neill

#2026-2

## ANNUAL APPROPRIATION RESOLUTION

The **Board of Trustees** of Burton Township, in Geauga County

Ohio met in Regular session on the 16<sup>th</sup> day of February, 2026, at the office

Of the Burton Township Administration Building with the following members present:

Mr. Daniel Whiting  
Mr. Jarred Miller  
Mr. Kenneth C. Burnett

Mr. Jarred Miller moved the adoption of the following Resolution:

**BE IT RESOLVED** by the *Board of Trustees* of Burton Township,

Geauga County Ohio that to provide for the current expenses and

other expenditures of said Board of Trustees, during the fiscal year, ending *December 31, 2026*,

the following sums be and the same are hereby set aside and **appropriated** for the several purposes

for which expenditures are to be made for and during said fiscal year, as follows, viz:

***See Attached***

Mr. Kenneth Burnett seconded the **Resolution** and the  
roll being called upon its adoption the vote resulted as follows:

Mr. Whiting – Yes  
Mr. Miller – Yes  
Mr. Burnett – Yes

**Adopted** February 16, 2026

Katie O'Neill

Fiscal Officer

**THE STATE OF OHIO, GEauga COUNTY, ss:**

I, Katie O'Neill, Fiscal Officer of the Board of Trustees

Of Burton Township, in Geauga

County Ohio, and in whose custody the Files, Journals and Records

of said Board are required by the Laws of the State of Ohio to be

kept, do hereby certify that the foregoing ***Annual Appropriation***

***Resolution*** is taken and copied from the original Resolution now on

file with said Board, that the foregoing Resolution has been compared

by me with the said original and that the same is a true and correct

copy thereof.

**WITNESS** my signature, this 16<sup>th</sup> day of February ,2026.



Fiscal Officer

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**ANNUAL APPROPRIATION**

**RESOLUTION**

**BOARD OF TRUSTEES**

BURTON,

Geauga County, Ohio.

Passed February 16, 2026

For the Fiscal Year Ending  
December 31st, 2026

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Filed \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
County Auditor

By \_\_\_\_\_  
Deputy

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