

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Regular Meeting
February 2nd, 2026

Prior to the regular meeting Burton Township Trustees honored Joanne George for 50 years of dedication and care for the people of Burton Township. A plaque will reside in the lobby to showcase her service.

Dan Whiting, Chairman, opened the meeting at 7:10 p.m.

Roll Call: Board Members Dan Whiting, Jarred Miller and Ken Burnett were in attendance, together with Fiscal Officer, Katie O'Neill.

Attendees included: Representative of Congressman Dave Joyce - River Kale, Fire Department – Brian Davidson & Austin Grub, Residents – Ken Zwolinski.

Minutes: The minutes from the Organizational Meeting on January 5th, 2026 were approved, with a motion from Mr. Burnett. Mr. Miller seconded this motion.

Roll Call:	Yes	No	Abstain
Whiting	X		
Miller	X		
Burnett	X		
Motion carried.			

The minutes from the Regular Meeting on January 5th, 2026 were approved, with a motion from Mr. Miller. Mr. Burnett seconded this motion.

Roll Call:	Yes	No	Abstain
Whiting	X		
Miller	X		
Burnett	X		
Motion carried.			

The minutes from the Regular Meeting on January 19th, 2026 were approved as amended, with a motion from Mr. Miller. Mr. Burnett seconded this motion.

Roll Call:	Yes	No	Abstain
Whiting	X		
Miller	X		
Burnett			X
Motion carried.			

Public Comment: Mr. Kale, ~~Fire Dept~~ attended to brief the Trustees and Fire Department on available FEMA grant opportunities and the support his office can provide during the application process. He outlined three primary assistance options: Letters of Support, CRS, and CPF. This information will help guide future discussions and decisions related to pursuing grant funding.

Department Reports:

Fire Department – The January Report is in the process of being finalized and will be presented at the next meeting.

Cemetery – No one was in attendance.

Zoning – No one was in attendance.

Park Committee - No one was in attendance.

Roads – No one was in attendance, however Jason Sutter, Road Superintendent reported that the crew has been busy plowing and repairing trucks.

Building & Grounds – The Trustees have requested a detailed explanation of the original breakdown, as well as the differences associated with the revised water and sewer tap-in fee.

Fiscal Officer – Ms. O’Neill presented the 2025 carryover and year-end balances. The 2025 Annual Financial Report is complete and was noticed to the public on January 29 in the Maple Leaf. Employee benefit information for 2026 will be reviewed at the next meeting, with renewal information anticipated to be available by late February. Burton Township has been awarded an NEC Grant from NOPEC, and Ms. O’Neill will prepare the associated agreement and resolution for the next meeting. Trustees will notify Ms. O’Neill of any sponsorship events they are aware of in order to take advantage of the NOPEC Sponsorship Grant. Additionally, Ms. O’Neill applied for the Go Green Grant in coordination with the annual trash day. Televisions and electronics must be collected to qualify.

Old Business – None.

New Business: Mr. Burnett made a motion authorizing the Board of Trustees to submit a letter of support for the Planning Commission regarding the Ohio Department of Agriculture’s Land Use Planning Grant, with the Chairman authorized to sign the letter. Mr. Miller seconded the motion.

Roll Call:	Yes	No	Abstain
Whiting	X		
Miller	X		
Burnett	X		
Motion carried.			

The Village of Burton contacted Mr. Burnett regarding potential interest in purchasing a joint salt storage building. The Trustees will research the matter and discuss it further at the next meeting

Next Meeting: Monday, February 16th, 2026 at 7:00 p.m.

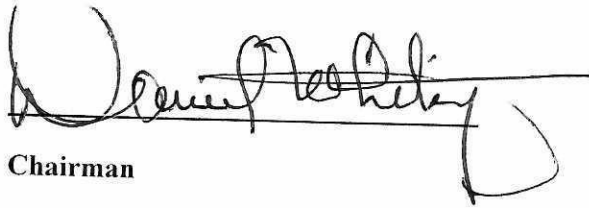
Warrants: #13104 - #13132 were issued. #13116 was voided.

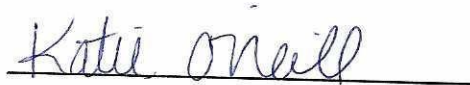
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Adjourn: As there was no further business, this meeting was adjourned at 8:23 p.m. by a motion from Mr. Miller, seconded by Mr. Whiting.

Roll Call:	Yes	No	Abstain
Whiting	X		
Miller	X		
Burnett	X		
Motion carried.			


Chairman


Fiscal Officer

