

Ken Burnett, Chairman, opened the meeting at 7:00 p.m. Attendees recited the Pledge of Allegiance.

Roll Call: Ken Burnett, Dan Whiting and Jarred Miller were in attendance, together with Fiscal Officer, Katie O'Neill.

Attendees Included: None.

Minutes: The minutes from September 3rd, 2025 were approved as amended, with a motion from Mr. Whiting. Mr. Miller seconded this motion.

Roll Call:	Yes	No	Abstain
Burnett	X		
Whiting	X		
Miller	X		
Motion carried.			

Public Comment: None.

Department Reports:

Fire Department - Chief Davidson, emailed the final August Report. According to the reports, there were 125 incidents for the month, of which 31 occurred in Burton Township. There have been 853 incidents YTD in 2025, of which 228 have occurred in Burton Township. YTD incidents in 2024 were 870 resulting in a 2% reduction year over year. Approximately 66% of all incidents are related to Emergency Medical Services, with the remaining 34% relating to Fire incidents through August 2025.

Roads – Mr. Burnett and Mr. Sutter will discuss and submit the 2026 Road Project Request to the Engineer’s Office no later than October 1st. Trustees discussed proposing Peckham Road and Erwin Drive for the upcoming year.

Building & Grounds - Trustees tabled the generator quotes until the next meeting. Mr. Whiting is currently discussing the water and sewer tap-in fees with the Village. Trustees also discussed waiving the reimbursement for the backhoe repair.

The Occupancy Permit for the New Maintenance Garage is pending approval from the Building Department, following the submission of the Daily Fire Watch Letter. Radioactive installed the new fire panel and connected the AED box. A fire inspection is pending.

Trustees discussed paving the parking lot and will reach out to the APA to determine whether the project falls under the bid limit.

Fiscal Officer – Ms. O'Neill presented the 2026 OPEC and Life Insurance rates. Dental rates will increase by 4% and are locked in through 2028. Life Insurance and Vision Plan rates are locked in through 2027.

Ms. O'Neill is awaiting feedback from OTARMA and OTA regarding cyber security policies. She also discussed sweep account options available through MFB and will reach out to STAR Ohio for information on options for interest accounts.

Old Business –NOAH clean up day will be on September 20th. Discussed center piece options and Food Cupboard collection for the GCTA Meeting on October 8th.

Mr. Whiting believes the conditional use permit, issued by Troy Township, presents a significant safety concern. He will contact the Sheriff's Office to obtain a written opinion regarding any and all safety issues, including line-of-sight or visibility concerns from exiting Slitor Cemetery.

New Business: Family Pride is celebrating its' 20th Anniversary. They are hosting an open house on September 18th from 4:00 – 7:30 p.m. The Geauga County Airport Ribbon Cutting will be held on September 24th at 10:00 a.m.

Mr. Miller responded to a call from Mandy Conner regarding Hillside Village. Mr. Miller provided general information and recommended she contact Dan Demko for an update.


Mr. Burnett volunteered to speak on the upcoming road levy at the Burton Chamber of Commerce on October 2nd.


Next Meeting: October 6th, 2025 at 7:00 p.m.

Warrants Issued: #12934 - 12945

Adjourn: With no further business to discuss, the meeting was adjourned at 9:24 p.m. following a motion by Mr. Whiting, seconded by Mr. Miller.

Roll Call:	Yes	No	Abstain
Burnett	X		
Whiting	X		
Miller	X		
Motion carried.			


Chairman


Fiscal Officer