

Ken Burnett, Chairman, opened the meeting at 7:00 p.m. Attendees recited the Pledge of Allegiance.

Roll Call: Ken Burnett, Dan Whiting and Jarred Miller were in attendance, together with Fiscal Officer, Katie O'Neill.

Attendees Included: Ann Wishart - Geauga County Maple Leaf

The Trustees discussed the details of the ADP agreement in comparison with proposals from independent contractors. It was noted that both options offered similar costs and levels of security coverage. After further discussion, the Trustees deferred to the Fiscal Officer, Ms. O'Neill, who expressed her preference for continuing with ADP due to the comfort and confidence in the already established working relationship.


Mrs. Wishart asked questions related to the timing of the email breach and what actions were taken to limit exposure. Ms. O'Neill provided a brief timeline of the incident and actions taken.


Mr. Burnett made a motion to pass Resolution #2025-6, Approving that Burton Township Enter into Agreement for Services with the Geauga County Automatic Data Processing Board. Mr. Miller seconded this motion. This will enable ADP to set up a Microsoft 365 account for Ms. O'Neill and create a new email account.

Roll Call:	Yes	No	Abstain
Burnett	X		
Whiting	X		
Miller	X		
Motion carried.			

Adjourn: The meeting was adjourned at 8:17 p.m. following a motion by Mr. Miller, seconded by Mr. Whiting

Roll Call:	Yes	No	Abstain
Burnett	X		
Whiting	X		
Miller	X		
Motion carried.			


Chairman


Fiscal Officer

RESOLUTION 2025-6

A RESOLUTION APPROVING THAT BURTON TOWNSHIP ENTER INTO AN AGREEMENT FOR SERVICES WITH THE GEAUGA COUNTY AUTOMATIC DATA PROCESSING BOARD, BY AND THROUGH ITS ADMINISTRATOR, THE GEAUGA COUNTY AUDITOR

The Board of Trustees of Burton Township, Geauga County, Ohio, met in a special session on the 30th day of April, 2025 at the Administration Building with the following members present:

Kenneth C. Burnett

Daniel Whiting

Jarred Miller

WHEREAS, the Burton Township Board of Trustees recognizes the necessity and benefit of engaging in services that support the administrative and operational functions of the township; and

WHEREAS, the Geauga County Automatic Data Processing Board, by and through its Administrator, the Geauga County Auditor, provides data processing and information technology services to local government entities within Geauga County; and

WHEREAS, the Board of Trustees has determined it to be in the best interest of Burton Township to enter into an agreement for such services with the Geauga County Automatic Data Processing Board, by and through its Administrator;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Burton Township, Geauga County, Ohio, that:

SECTION 1: The Board of Trustees hereby approves entering into an agreement for services with the Geauga County Automatic Data Processing Board, by and through its Administrator, the Geauga County Auditor.

SECTION 2: The Chairperson of the Board of Trustees, or their designee, is authorized to execute all necessary documents to carry out the terms of said agreement.

SECTION 3: This Resolution shall take effect and be in full force immediately upon its adoption.

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Mr. Burnett moved for the adoption of the foregoing, and

Mr. Miller seconded the motion. Upon the call of the question, the vote was as follows:

TRUSTEE	YEA OR NAY
<u>Kenneth C. Burnett</u>	<u>YEA</u>
<u>Daniel Whiting</u>	<u>YEA</u>
<u>Jarred Miller</u>	<u>YEA</u>

Adopted on this 30th day of April, 2025

Fiscal Officer's Certification

The foregoing is a true and correct excerpt from the minutes of the meeting held on the 30th day of April, 2025 of the Burton Township Board of Trustees of County of Geauga, State of Ohio, showing the adoption of the resolution here in above set forth.

Katie O'Neill
Katie O'Neill, Fiscal Officer