

Minutes of Burton Township Trustees  
Held at the Burton Township Administration Building

Regular Meeting  
February 17th, 2025

Dan Whiting, Vice Chairman, opened the meeting at 7:03 p.m.

Roll Call: Board Members Dan Whiting and Jarred Miller in attendance, together with Fiscal Officer, Katie O'Neill. Ken Burnett was absent.

Attendees included: Road Foreman – Jason Sutter, Tim McCaskey.

Minutes: The minutes from the Organization meeting on February 3<sup>rd</sup>, 2025 were approved as amended with a motion from Mr. Miller. Mr. Whiting seconded this motion.

Roll Call:	Yes	No	Abstain
Burnett			
Whiting	X		
Miller	X		
Motion Carried.			

Public Comment: There was no public testimony given.

Department Reports:

Roads – Mr. Sutter provided his report for the Road Department. The crew has been plowing frequently and has applied gravel to the dirt roads. Were able to patch potholes and confirmed weight reduction signs were posted on February 12<sup>th</sup>, effective for February 15<sup>th</sup>. All trucks were out of commission over the weekend with a combination of hydraulic and auger issues. The crew was able to find short term solutions to get the '96 and '2013 Internationals up and running, while they wait for parts. They will load both trucks with salt in order to be ready to salt tomorrow. Current salt tally is at 199 tons for the season. J.P. Propane come out and filled the propane fuel. The tank was at 7%.

Building & Grounds – Steel workers last day was Thursday. The utilities have been marked and will most likely need to be marked again weather permitting.

Fiscal Officer –Burton Township has been awarded a 2025 NEC Grant through NOPEC. Ms. O'Neill will have the agreement and resolution prepared for the March 3<sup>rd</sup> meeting. Ms. O'Neill will research township credit cards.

Old Business – The 2025-2027 Fire Contract with corrected amounts will be emailed back to Chief Davidson and provided to Kristen Rine, our APA, for review. AED quotes were tabled until Mr. Burnett is in attendance. Mr. Whiting stated that he will contact the County Auditor's Office in reference to the US Census Bureau updates for the boundary map change correlated to the Demko property annexations.

New Business: Mr. Miller is working on quotes for spring fence power washing at Pleasant Hills & Williams Cemeteries. Mr. Miller approved tree tapping with the Chamber of Commerce

Next Meeting: Monday, March 3<sup>rd</sup>, 2025 @ 7:00 p.m. Mr. Burnett will be absent.

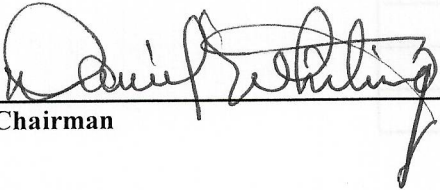
Warrants Issued: #12667 – 12691

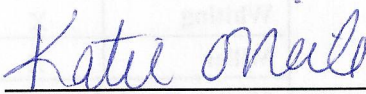
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**Adjourn:** As there was no further business, this meeting was adjourned at 8:11 p.m. by a motion from Mr. Miller and seconded by Mr. Whiting.

Roll Call:	Yes	No	Abstain
Burnett			
Whiting	X		
Miller	X		
Motion Carried.			

  
Chairman

  
Fiscal Officer