

RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Regular Meeting
October 7, 2024

Jarred Miller, Chairman, opened the meeting at 7:30 p.m. All present recited the Pledge of Allegiance.

Board Members Jarred Miller, Ken Burnett and Dan Whiting, in attendance, together with Fiscal Officer, Katie O'Neill.

Attendees included: Ken Zwolinski, Sean Thompson, Brian Davidson, Rick Gruber, Elana Koh, Jason Sutter.

Minutes: The minutes from September 16th, 2024 were approved as amended with a motion from Mr. Burnett. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes.

Public Comment: Mr. Sean Thompson was in attendance to provide an update on the New Maintenance Garage. Currently have 8 bidders, expecting more. There was one addendum for price reduction, one addendum for building site, one more addendum to be completed by Oct. 8th at noon. Bids are due Friday, Oct. 11th at 2:30 p.m. Mr. Thompson will provide a recommendation and Trustees will enter into a contract by Oct. 21st. Mr. Rick Gruber, Zoning Inspector, requested the Township file the paperwork. Mr. Jason Sutter stated one excavator stopped in to look at building site.

Fire Department: Chief Brian Davidson reported on activity during the month of September. There were 32 incidents for the month. There have been 986 incidents YTD in 2024, of which 281 have occurred in Burton Township. YTD incidents in 2023 were 941, resulting in a 5% increase in call volume year over year. Approximately 62% of all incidents were related to Emergency Medical Services, with the remaining 38% relating to Fire incidents as of September 30th. Mutual Aid given YTD is 268. Mutual Aid received YTD is 97. Overlapping Incidents for the year is 168. On October 1st the department transitioned to the new reporting system. The Department will host an open house on October 12th for the public to view the station and apparatus. October 10th, members will travel to Columbus for a mid-point inspection of the apparatus build of the new rescue fire engine. Anticipated delivery is November. Two members travelled to New Jersey to pick up the ambulance that has been out for remounting. Final cost of the remount was ~\$267,000, a significant savings compared to a brand-new build, which currently ranges from \$375,000-\$400,000 and takes up to 48 months. The remount process only took 9 months to complete. Chief Davidson provided a preliminary contract for 2025-2027, consisting of a 10% increase in 2025 followed by a 4% increase year over year. These amounts were based off of the formula sheet provided, which considers average property values and average call volume specific to Burton Township. Trustees plan to review and revisit at the November 4th meeting.

Cemetery: Waiting on 2 foundation requests. There is a Veteran's stone and plaque coming from the VA. Working with APA on an ownership situation at Pleasant Hills related to the Sherman Family plot. The Geauga Park District is hosting an event on October 12th at 9:30 a.m. Memorial Cemetery is one of the highlighted cemeteries. Trustees agreed to postpone the fence power washing for Pleasant Hills and Williams cemeteries until Spring 2025.

Zoning: Mr. Rick Gruber, Zoning Inspector, provided his report. Update of Presti Property: There are no active complaints, however owner is unable to take any action on the property due to personal health concerns. Trustees agreed to follow up on March 31st of 2025 to resume the clean-up of the property. Update of Deer Lake Park: owner has all required approvals from EPA & Dept. of Commerce. The residents of property will be 55 years of age and older and homes will begin to arrive in 2025. Final pavement will be done once majority of homes are established. Update of Adamic Property: owner inquired about utilizing trailers as an accessory structure by removing the wheels. Inspector Gruber stated under his interpretation the structure does not meet accessory

building requirements and therefore can not be permitted. **New Items:** a potential violation of a business operating in a residential area on Claridon Troy Rd/Rt. 700 was reported to Inspector Gruber. At this time no formal complaint has been filed. Trustees advised Inspector Gruber to circle back to the adjacent property owner to see if they want to file an official complaint before any further action is taken. Ms. Elana Koh reported that the next Zoning Commission meeting will be held on October 14th at 7:00 p.m. The Commission will discuss the Land Use Plan. At the last BZA hearing the variance request submitted by Adam & Sarah Corbett requesting the consolidation of two legal non-conforming lots of record was granted.

Park Committee: No one was in attendance.

Roads: Road Foreman, Mr. Jason Sutter provided the following report for the department. Repaired Mr. Springer's driveway apron on White Rd. Removed tree from the August storm from Hubbard. Mowed at the Building and Park. All crack sealing is completed within the Township. Only required one pallet of material. Hauled logs to Township property. Road side mowing in finished. Graded and patched Bigelow. Ohio CAT parts were picked up for the backhoe. The 2004 International was taken to Kronk's Garage. It's in need of a set of front springs and is anticipated to be done in a couple weeks. **Upcoming Items:** Installation of drive pipe on Fisher. Winter maintenance on the trucks. New Maintenance Garage, optional conduit trench. Vector Security will be out to check the security system. Ms. O'Neill reported that Morton Salt submitted Bulk Salt Prices for the 2024/2025 Winter Season. Mr. Sutter confirmed that this was not needed.

Mr. Whiting made a motion to enter into executive session invoking ORC 121.22(G)(3) for the purpose of discussing pending litigation. Mr. Burnett seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes. Motion carried. At 9:20 p.m. the Trustees entered into Executive Session. At 9:57 p.m. Trustees exited Executive Session and regular business resumed.

Fiscal Officer: Trustees discussed a Levy Reduction in an effort to offset the 2023 Revaluation Effect on Inside Millage. Ms. O'Neill will obtain calculations from the Auditor's office for the next meeting to determine if a reduction will be requested. Reduction Resolution Deadline is November 15th. The NOPEC Natural Gas Standard Program Price Information will be added to the website for residents to access. Mr. Burnett made a motion to accept the quote from Economy Door in the amount of \$7,940.00 and submit the invoice for reimbursement from the NOPEC NEC grant. Mr. Whiting seconded the motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes. Motion carried. Burton Chamber of Commerce will host a Meatloaf Dinner on October 17th at 6:30 p.m. The cost to attend is \$25.00 and the deadline to RSVP is October 11th. Mr. Whiting made the motion to donate \$250.00 to the Burton Chamber of Commerce for the Country Christmas Ugly Sweater 5K Run and 1 mile Penguin Waddle. Mr. Burnett seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes.

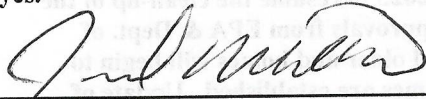
Old Business: 2024 Fall Newsletter, Trustees suggested reaching out to Karlovec printing in an effort to utilize a bulk mailing option. The next GCTA Quarterly Dinner will be held on October 9th at 6:15 p.m. in Bainbridge.

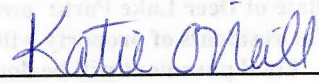
New Business: Trustees signed a Letter of Support to Berkshire Local Schools in relation to the Major League Baseball Youth Development Foundation Grant for Community Sports Park. Jim Zuccaro from OTARMA will need to reschedule his presentation from October 21st to sometime in November.

Next Meeting: The next regular meeting is scheduled for October 21st, 2024 at 7:30 p.m.

Warrants #12512 through #12537 were approved and paid.

As there was no further business, this meeting was adjourned at 10:52 p.m. by a motion from Mr. Whiting and seconded by Mr. Burnett. Vote: Mr. Miller – yes, Mr. Burnett – yes and Mr. Whiting – yes.


Chairman


Fiscal Officer