

RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Regular Meeting
October 21, 2024

Jarred Miller, Chairman, opened the meeting at 7:30 p.m. All present recited the Pledge of Allegiance.

Board Members Jarred Miller, Ken Burnett and Dan Whiting, in attendance, together with Fiscal Officer, Katie O'Neill.

Attendees included: Sean Thompson, Kristen Rine – APA, Jason Sutter.

Minutes: The minutes from October 7th, 2024 were approved as amended with a motion from Mr. Burnett. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes.

Public Comment: There were no public attendees to provide comment.

T Manfrass & Associates: Mr. Sean Thompson was in attendance. The base bids and alternates for the New Maintenance Garage were reviewed. Mr. Thompson recommended awarding the contract to Hoar Construction. Trustees will consider the alternate options for the building and will award bid with alternates on November 4th.

Executive Session: Mr. Whiting made a motion to enter into executive session pursuant to Ohio Revised Code 121.22(G)(3) for the purpose of discussing pending litigation with Burton Township's legal attorney. Mr. Burnett seconded this motion. Roll Call Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes.

Trustees entered into executive session at 8:10 p.m.

At 8:44 p.m., Trustees exited executive session. Mr. Burnett made a motion to Authorize the GCPO to propose the Judgement Entry with the agreed upon changes. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes.

Roads: Road Foreman, Mr. Jason Sutter provided the following report for the department. Equipment Service for the Backhoe is complete. 2013 International Pre-winter maintenance is complete and a set of front shocks is needed. 2004 International has returned from Kronk's garage and service has started. Replaced the exhaust system. Took the Road Maintainer down the following roads: Durkee, Hale, Colony, Pond, Old Rider, North Osmond.

Upcoming Items: Installation of drive pipe on Fisher. Finish up service on the trucks. Mr. Sutter will contact Proscap to confirm no cemetery mowing in November.

Trustees discussed condition of Durkee Road. Mr. Burnett will draft a short survey for the residents of Durkee, to review at the November 4th meeting. Mr. Burnett made a motion to approve the purchase of 200 tons of 304 or 411 limestone mix material for Durkee and Hale Roads, not to exceed a cost of \$7,500.00. Mr. Whiting seconded this motion: Vote: Mr. Miller – abstained, Mr. Burnett – yes, Mr. Whiting – yes.

Mr. Whiting made the motion to approve Resolution #2024-15 for the Convenience & Necessity for the Improvement of Various Roads (Forest & Osmond). Mr. Burnett seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes.

Building & Grounds: Economy Doors is anticipated to complete the installation of the 3 exterior doors on the admin building by October 31st.

Fiscal Officer: Ms. Katie O'Neill is awaiting the final invoice from Economy Doors for submission to NOPEC for NEC grant disbursement. A portion of the grant expires on November 30th. Ms. O'Neill is in contact with a NOPEC representative on the disbursement timing and process. The Levy Reduction Calculation related to the 2023 Revaluation was discussed. Ms. O'Neill will request

additional information from the auditor's office to review at the next meeting. Deadline for a Resolution is due November 15th.


Old Business: 2024 Fall Newsletter: Ms. O'Neill received an estimated cost of \$979.00 from Karlovec printing. This includes printing, addressing, folding, sealing and postage for 1,500 newsletters. Of the 3 estimates received, Karlovec was the only one to provide bulk postage. Trustees agreed to use Karlovec printing for the newsletter. Once the QR code is available from the Planning Commission and a final list of addresses is compiled the newsletter will be sent for printing.

New Business: Registration and Housing for the 2025 OTA Winter Conference opens November 1st. The OTA Conference will be held at the Greater Columbus Convention Center on January 29th – 31st.

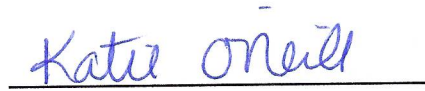
Next Meeting: The next regular meeting is scheduled for November 4th, 2024 at 7:30 p.m.

Warrants #12538 through #12548 were approved and paid.

As there was no further business, this meeting was adjourned at 9:51p.m. by a motion from Mr. Whiting and seconded by Mr. Burnett. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes.



Chairman



Fiscal Officer