

RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Special Meeting
September 4, 2024

Jarred Miller, Chairman, opened the meeting at 7:30 p.m. All present recited the Pledge of Allegiance.

Board Members Jarred Miller, Ken Burnett and Dan Whiting, in attendance, together with Fiscal Officer, Katie O'Neill.

Attendees included: Ken Zwolinski, Tim McCaskey, Nick Gorris, Jason Sutter, Rick Gruber, Jerry Davis.

Minutes: The minutes from August 19th, 2024 were approved as amended with a motion from Mr. Whiting. Mr. Burnett seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes.

Public Comment: Mr. Nick Gorris was present to provide an update on the Land Use Plan Survey. The survey is in the final stages before disbursement. The survey, consisting of 23 questions, will be available to residents via a QR code. Paper copies will be available upon request. A newsletter containing the QR code is anticipated to be mailed out by September 30th. Residents will have 30 days to submit their responses. Mr. Gorris anticipates the updated Land Use Plan to be complete in the beginning of 2025. Mr. Whiting made the motion for the Geauga County Planning Commission to assist in creating the QR code related to the Burton Township Land Use Plan Survey and assist with any corresponding map updates from survey results. Mr. Burnett seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes. A draft newsletter was provided to the Trustees for review. Trustees will approve the newsletter at the next meeting.

Fire Department: There was no one in attendance.

Cemetery: Mr. Jason Sutter reported that all the storm damage has been cleared from all 4 cemeteries. He will contact Heritage Fence for the vinyl fence replacement pieces needed at Pleasant Hill. Mr. Miller contacted Ross Hornak related to the fence cleaning. He anticipates a quote and W-9 information for the next meeting.

Zoning: Zoning Inspector, Rick Gruber issued 1 permit during the month of August for an Accessory Building. Inspector Gruber provided an update from David King related to Deer Lakes Park. The documentation of the Dept. of Commerce approval will be provided as soon as it's finalized. He stated that a final plan was submitted to Planning Commission related to the Demko property. The plan includes 140 units, 2 units per pad, each unit will range between 1-3 bedrooms. Inspector Gruber will look into how many parcels will be involved. Current Issues: Inspector Gruber is drafting an official letter for Sam Presti. He anticipates sending it out next week. He is working with the land owner on the corner of Shedd and Tavern Rd in relation to an accessory structure and he is following up on an accessory structure on Hubbard Rd.

Park Committee: Mr. Jerry Davis was in attendance. The committee is currently working on remarking the trails. They would like to install a kiosk by the lake, to illustrate the trails, similar to the one by the pavilion. It would be a minimal cost. The committee discussed installing a boardwalk in the back of the park through the wetlands. Mr. Whiting suggested applying for grants to assist. The committee would like to have some additional trees planted in the spring, south of the pavilion in an effort to offset the loss of the maple trees for the new building.

Roads: Road Foreman, Mr. Jason Sutter provided the following report for the department. Storm damage is all cleaned up. Mowed road sides before Fair. Checked Stanley Dr., reported no damage to the road. Cold patched Hubbard Rd. Received Prevailing Wage paperwork from Ronyak related to the White Rd project. Began removing trees from new building site. Mr. Sutter will need to remove 2 dead trees from the building site, in addition to the original trees. Upcoming Items:

Service all equipment. The road projects for 2025 were discussed. It was suggested that Forest, Osmond and Erwin be considered. Mr. Burnett and Mr. Sutter will finalize the 2025 project request paperwork for the County Engineer's for submission before the October 1st deadline. Mr. Burnett reported there will be a Sheriff monitoring speed on Fisher Rd, however the County Engineer's reported there is nothing to be done about the complaints related to truck traffic.

Fiscal Officer: Mr. Burnett moved the adoption of Resolution 2024-13: Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes. Mr. Whiting made a motion to accept the Ballot Language for Issue 16, related to the Proposed Tax Levy (Renewal) for the November 5th Election. Mr. Burnett seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes. Trustees approved the payment of \$5,689.04 to Ohio CAT for troubleshooting and replacement of the def pump on the backhoe. The next GCTA Dinner is scheduled for October 9th, hosted by Bainbridge Township. Mr. Miller, Mr. Burnett and Mr. Whiting will all attend. Reservation deadline is September 30th. Waste Management will donate a 10-yard dumpster for the NOAH clean up. Dumpster will be delivered to the Township Building on September 26th. Exterior Door quotes for the NOPEC NEC grants will be submitted after the next meeting. Mrs. O'Neill provided an update from the Dept. of Commerce related to the Altice Franchise Fee. Trustees would like guidance from legal counsel for discussion at the next meeting.

Old Business: Trustees reviewed the quotes for tree work related to the Baker/Township Park property. Mr. Miller will contact JNS Tree Service and M&M Tree Works to clarify access point (from Carlton St) and discuss with Mr. Baker.

Mr. Burnett provided an update on the new building contract. There is some push back from TManfrass Architects on the amended contract. The original contract with TManfrass was signed in December 2023. Trustees agreed this needs to move forward in order to utilize the ARPA funds by the end of the year. Mr. Burnett will contact Kristen Rine on how to move forward with the contract.

New Business: None.

Next Meeting: The next regular meeting is scheduled for September 16th, 2024 at 7:30 p.m.

Warrants #12484 thru #12501 were approved and paid.

As there was no further business, this meeting was adjourned at 9:41 p.m. by a motion from Mr. Burnett and seconded by Mr. Whiting. Vote: Mr. Miller – yes, Mr. Burnett – yes and Mr. Whiting – yes.


Chairman


Fiscal Officer

Original
Original or Amended

Tax Year 2024 (2025 Collection Year)

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY AUDITOR**

(Board of Township Trustees)
Taxing District Authority

Revised Code, Secs 5705.34, 5705.35

The Board of Trustees of Burton Township of Geauga County, Ohio met in Special session on the 4th day of September, 2024 at the office of Burton
Regular or Special

with the following members present:

Jarred Miller
Kenneth Burnett
Daniel Whiting

Mr. Kenneth Burnett moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Burton Township in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st, 2025; and

WHEREAS, The Budget Commission of Geauga County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor for the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore, be it

RESOLVED, By the The Board of Trustees of Burton Township of Geauga County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
Road & Bridge Levy <u>1997</u> levy authorized by voters on: <u>November 2, 2021</u> not to exceed <u>5</u> years	1.10	\$72,908.00
Road & Bridge Levy <u>2016</u> levy authorized by voters on: <u>November 3, 2020</u> not to exceed <u>5</u> years	3.00	\$291,978.00
Fire Levy <u>2005</u> levy authorized by voters on: <u>November 5, 2019</u> not to exceed <u>5</u> years	5.00	\$110,230.00
Fire Levy <u>2016</u> levy authorized by voters on: <u>November 3, 2020</u> not to exceed <u>5</u> years	1.00	\$97,326.00
Fire Levy <u>2023</u> levy authorized by voters on: <u>November 8, 2022</u> not to exceed <u>5</u> years	1.00	\$105,145.00
levy authorized by voters on: _____ not to exceed _____ years		
levy authorized by voters on: _____ not to exceed _____ years		
levy authorized by voters on: _____ not to exceed _____ years		
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levy authorized by voters on: _____ not to exceed _____ years		
levy authorized by voters on: _____ not to exceed _____ years		
levy authorized by voters on: _____ not to exceed _____ years		

and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of the Resolution to the County Auditor of said County.

Mr. Daniel Whiting seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

M Jared Miller JARED MILLER - TRUSTEE YEA
M Kenneth C. Burnett Kenneth C. Burnett - Trustee YEA
M Daniel Whiting DAN WHITING TRUSTEE YES

Adopted the 4th day of September, 2024

Attest:

Kate O'Neill
Fiscal Officer of Burton Township
Geauga County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio Geauga County, ss.

I, Katie O'Neill, Fiscal Officer of the Board of Township Trustees of
Burton Township in said County, and in whose custody the Files and Records of said Council are required by
the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original
now on file with said Board, that the foregoing has been compared by me with said original document, and that
the same is a true and correct copy thereof.

WITNESS my signature, this 4th day of September 2024

Katie O'Neill

Fiscal Officer of the Board of Township Trustees of

Burton Township

Gauga County, Ohio

1 A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such a later date as may be approved by the Department of Taxation of Ohio.

No. _____

BOARD OF TOWNSHIP TRUSTEES,
Burton Township

Gauga County, Ohio

RESOLUTION ACCEPTING THE AMOUNTS
AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING
THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR.

(Board of Township Trustees)

Adopted _____

Clerk _____

Filed _____

County Auditor _____

By _____
Deputy Auditor