

## RECORD OF PROCEEDING

Minutes of Burton Township Trustees  
Held at the Burton Township Administration Building

Regular Meeting  
August 5, 2024

Jarred Miller, Chairman, opened the meeting at 7:30 p.m. All present recited the Pledge of Allegiance.

Board Members Jarred Miller, Ken Burnett and Dan Whiting, in attendance, together with Fiscal Officer, Katie O'Neill.

Attendees included: Ken Zwolinski, Paul Miller, Kristen Rine, Brian Davidson, Jason Sutter, Rick Gruber, Elana Koh.

**Minutes:** The minutes from July 22<sup>nd</sup>, 2024 were approved as written with a motion from Mr. Burnett. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes.

**Public Comment:** Mr. Paul Miller from NOAH was present. On September 28<sup>th</sup>, NOAH will be providing volunteer trash pickup along Township and County Roads. In April, NOAH focused on State Routes and collected approximately 700 bags of trash. For the fall pickup, NOAH is requesting dumpsters be available for the trash bags. Mr. Miller stated that bag pickup will begin around 10:30 a.m. on the 28<sup>th</sup>. The Trustees agreed to provide a 10 yard dumpster and assistance during the pickup. They will finalize the details for NOAH's September 4<sup>th</sup> meeting.

Ms. Kristen Rine, Assistant Geauga County Prosecutor, was present. Ms. Rine provided information regarding the garage contract. She recommended an amendment to the contract. Furthermore, based on the complexity of using ARPA funds on a Public Improvements Project, she also recommended the Trustees contact outside legal counsel to assist on the process. Outside counsel is the quickest option to utilize the funds in a timely manner.

Rick Gruber, Zoning Inspector, provided an update on the Adamic property located on Old Rider Road. He suggested adding a time frame for the removal of "junk cars" in the final agreement, pending the variance.

Ken Zwolinski was present. He stated residents from Hubbard Road, will be attending a future meeting for an update on the road.

**Fire Department:** Fire Chief, Brian Davidson reported on activity during the month of July. There were a few chimney fires, a deck fire, a car fire resulting from a crash on Rapids Rd, where there were no fatalities, a car fire resulting from a crash in Munson, with one (1) fatality. The Department was on standby for fireworks displays and responded to: a residence in Claridon, a residence in Burton, and Fairgrounds Fireworks. The Department purchased a fire engine for \$600,000, which replaced a 25 year old engine. As a result of ordering previously they were able to save \$200,000 on the purchase.

**Cemetery:** Elana Koh was present. Mrs. Koh had no activity to report. Mr. Sutter reported a tree down at Pleasant Hill. Portion of fencing will need to be replaced. Mr. Miller reported that Ross Hornak will charge \$800 per day for fence cleaning. This includes two (2) people, equipment, detergent & water. Mr. Miller will follow up for a quote.

**Zoning:** Zoning Inspector, Rick Gruber issued 4 permits during the month of July. Permits included: 1 – Conditional Use Permit, for Troy Jones to produce ice cream, 1 – Solar Panel, 2 – Accessory Buildings for Agricultural Exemptions. Inspector Gruber reported the sign affixed to the telephone pole at the corner of Rt 87 and Gingerich has been removed. Hillside Village final plans will be submitted for review. A letter to Sam Presti will be mailed out this week. Inspector Gruber is working with the resident located on the corner of Rt. 168 and Shedd Rd. He has converted the barn into a dwelling and is wanting an accessory structure for the business. Deer Lake Update will be

available in September. Zoning Secretary, Elana Koh reported Board of Zoning Appeals has a public hearing on August 20th to consider the Application #1655-24, submitted by Adam & Sarah Corbett. They are requesting an area variance from the area minimum acreage and building lot width in order to consolidate two (2) vacant parcels into one (1). They are requesting this for parcels located on Burton Hts. Blvd. Zoning Issues to follow up on: New accessory building on southside of Hubbard Rd.

Park Committee: No one in attendance.

Roads: Road Foreman, Mr. Jason Sutter provided the following report for the department. White Road preparation is complete and is ready for Ronyak to begin. Performed roadside moving of brims and ditches. Leveled out material at the Akron Property. Cut up limb at Pleasant Hill, limbs on Hotchkiss were taken to Hauser, cut up dead ash tree on Jackson Dr. Backhoe broke down at the Fairgrounds while assisting with repairing the restrooms. OhioCAT was contacted for the repair. Proforma cost was discussed. Mrs. O'Neill to contact Ohio CAT for further breakdown. Upcoming Items: Backhoe is coming up on 2,000 hours, which requires an advanced service. 2004 International needs springs and exhaust. Will contact Kronks garage. Will begin working on removal of park trees for new building site.

Fiscal Officer: The invoice to Mr. Jim Timmons for the 38 acres of CAUV land in the amount of \$3,270.54 for years 2022, 2023 & 2024 has been issued. The Budget Hearing with the Budget Commission is scheduled for August 19<sup>th</sup> at 9:00 a.m., Mr. Whiting and Mrs. O'Neill to attend. Resolution 2024-10: Declaring it Necessary to Levy for Fire & EMS in Excess of 10 Mill (\$1.25 Mill Fire Levy Renewal) was filed with the Board of Elections on August 1<sup>st</sup>. Economy Door and Jimmy Durham have been contacted for quotes on exterior doors. Exterior doors qualify for the NOPEC NEC Grants, of which Burton Township has a balance of \$13,745.00. \$4,484.00 will expire November 30<sup>th</sup>. Trustees to review ORC 1332.21-1332.34 related to Franchise Fees for next meeting. Mr. Burnett made a motion to participate in the Kroger National Opioid Settlement. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes. Mr. Burnett made a motion to appoint Katie O'Neill as the authorized signatory on the participation form. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes.

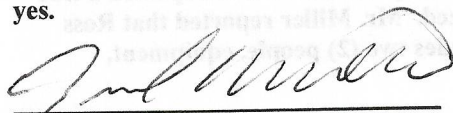
Old Business: Mr. Whiting spoke with AT&T related to fiber. The time frame for other providers to opt in ends towards the end of August. The fiber project will take approximately 12 to 18 months to complete. Mr. Miller reported that Mr. Baker is not interested in the lumber from the downed trees in the park. The trees are blocking Mr. Baker's trails and do need to be removed. Mr. Miller will look into 3<sup>rd</sup> parties for tree removal.

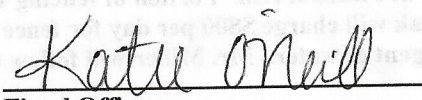
New Business: Mrs. Sue Giles would like to add a Reike class for the Tai Chi group. It would consist of approximately 3-6 people and take place in the evening. Mr. Sutter announced that the next Health District Advisory Committee (HDAC) meeting will be held on August 14<sup>th</sup> at 6:30 p.m. on the 3<sup>rd</sup> Floor of the County Offices.

Next Meeting: The next regular meeting is scheduled for August 19<sup>th</sup>, 2024 at 7:30 p.m.

Warrants #12459 thru #12477 were approved and paid.

As there was no further business, this meeting was adjourned at 9:56 p.m. by a motion from Mr. Whiting and seconded by Mr. Burnett. Vote: Mr. Miller – yes, Mr. Burnett – yes and Mr. Whiting – yes.

  
Chairman

  
Fiscal Officer