

RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Regular Meeting
August 19, 2024

Jarred Miller, Chairman, opened the meeting at 7:30 p.m. All present recited the Pledge of Allegiance.

Board Members Jarred Miller, Ken Burnett and Dan Whiting, were in attendance, together with Fiscal Officer, Katie O'Neill,

Attendees included: Brian Bonjack, Jason Sutter.

Minutes: The minutes from August 5th, 2024 were approved as amended with a motion from Mr. Burnett. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes.

Public Comment: Mr. Brian Bonjack was in attendance. Mr. Bonjack was following up on the traffic issues he discussed at the June 3rd meeting. He stated large trucks take up more than half of Fisher Rd and asked if there had been a survey done. Mr. Bonjack also commented that the traffic on Fisher Rd has increased since the opening of the new school, which has led to more speeding. The Trustees stated that there are currently no road restrictions on Fisher Rd. Trustees will contact the County Engineer's Office to see what can be done about a traffic study. They will also contact the Sheriff's Dept to see if they can have a deputy monitor the speed. Mr. Bonjack asked about political signs ^{on the berm} near the road. Political signs are permitted 30 days prior to election and 14 days post-election. However, if the signs are in the right-of-way they must be moved. Trustees will contact the Prosecutor's Office on this issue.

Roads: Jason Sutter, Road Foreman, reported no major tree damage in the cemeteries from the August 6th storms. The Road Dept has been cleaning up roads from tree debris since the storm. They were able to clean up around the Admin Building and in the Park. He noted there were no large trees on the park trails. Mr. Sutter received an anonymous letter informing the Township of large equipment activity on Stanley Dr. A resident agreed to allow the Park District to access the park through their driveway in order to work on a dam located within Veteran's Legacy Park. Mr. Sutter will access the situation this week. Mr. Miller had checked on this issue twice last week. Mr. Sutter called on dumpsters for NOAH Trash Pickup: \$300 for a 10-yard dumpster – Dumpster Bandit, \$275 for a 5 ton dump trailer – Pete's Trucking. Trustees will provide a pick-up driver for NOAH on September 28th and will contact Pete's Trucking for a mobile dump trailer. The resurfacing of White Road is scheduled to begin August 22nd and will be completed the week of September 2nd. Possible Road Resurfacing Projects for 2025: Erwin, Forest, Osmond. Road Dept plans to patch a section of Hubbard to see how it will hold up. Mr. Miller will follow up on the estimate from OhioCAT related to the def pump repair on the backhoe.

Fiscal Officer: The 2025 Budget was approved by the Budget Commission at the August 19th hearing. Budget Commission suggested utilizing reserves for excess carry over. Burton Township has one retail liquor permit issued to Nectar of the Vine located on Berkshire Industrial Parkway. As there are no violations, the Township will not register any objections to the renewal of this permit. The land rental invoice for the 38 acres of CAUV land was amended after proof of the 2022 ^{rent} tax payment was provided. The amended invoice for the CAUV land will include the 2023 & 2024 taxes paid for a total amount of \$2,379.06.

Mrs. O'Neill purchased a new computer for the cemeteries from Staples. The total cost of the Staples purchase totaled \$659.74, of which \$529.99 consisted of the new computer. This amount was reimbursed back to Mrs. O'Neill (Warrant #12483). Economy Doors provided a quote of \$6,815 plus an additional \$375 per door for painting for 3 exterior doors (\$7,940 with paint). Jim Durham was contacted for a quote. Exterior doors qualify for the NOPEC NEC Grants, of which Burton Township has a balance of \$13,745.00. \$4,484.00 will expire November 30th. After review of ORC 1332.21-1332.34 related to Franchise Fees, Trustees decided to forego a resolution establishing Altice as a video service provider. Mrs. O'Neill will follow up with the Dept of Commerce for next steps. Trustees do not want to enter into an agreement with Cintas at this time.

Old Business: Mr. Miller reported that 2 contractors will be accessing the downed trees on Mr. Baker's property to provide a quote for removal. Mr. Miller made the motion to adopt Resolution 2024-12 Appointing Additional Legal Counsel: Tonya J. Rogers and the firm of Baker, Dublikar at a fixed rate of \$140 per hour, not to exceed 25 hours on legal matters related to ARPA funds. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes. Mr. Whiting and Mr. Burnett continue to receive calls and notifications from Vector Security. Mrs. O'Neill will email Vector Security for immediate service on the system.

New Business: Trustees discussed information and format for the Fall Newsletter, which will highlight the Land Use Plan Survey. Draft of the letter will be available for the next meeting.

The next regular meeting will be on Wednesday, September 4th, 2024 at 7:30 pm.

Warrants: Warrants #12478 thru #12483 were approved and paid.

As there was no further business, this meeting was adjourned at 10:07 p.m. by a motion from Mr. Burnett and seconded by Mr. Whiting. Vote: Mr. Miller – yes, Mr. Burnett – yes and Mr. Whiting – yes.


Chairman


Fiscal Officer

RESOLUTION NO. 2024-12

Appointing Additional Legal Counsel

Geauga County, Ohio

Be It Resolved by the Township Trustees of Burton Township

WHEREAS, this date, August, 19th, 2024, Trustee Jarred Miller moved the adoption of the following Resolution:

WHEREAS, R.C. 309.09 authorizes the Board of Trustees to retain the services of additional legal counsel; and

WHEREAS, consistent with the Revised Code, the Board of Trustees hereby determines it is necessary to have additional legal counsel to advise them on legal matters.

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. Pursuant to R.C. 309.09, Tonya J. Rogers and the firm of Baker, Dublikar are hereby engaged as additional legal counsel for the Board.
2. Compensation is fixed at the hourly rate of \$140.00 per hour for work on behalf of the Township. not to exceed 25 hours.

Trustee Daniel Whiting seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

Adopted the 19th day of August, 2024.

Jarred Miller JARRED MILLER
Kenneth C Burnett Kenneth C Burnett
Daniel Whiting
Township Trustees

Attest: Katu Onale
Township Fiscal Officer

Certificate of Resources

The undersigned hereby certifies that the amount required to meet the obligation of the foregoing contract, order or obligation has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

Kate O'Neill
Fiscal Officer

8/19/24
Date

[Signature]
[Title]

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