

RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Regular Meeting
July 22, 2024

Jarred Miller, Chairman, opened the meeting at 7:33 p.m. All present recited the Pledge of Allegiance.

Board Members Jarred Miller, Ken Burnett and Dan Whiting, in attendance.

Minutes: The minutes from June 17th, 2024 were approved as written with a motion from Mr. Burnett. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes. The minutes from July 8th, 2024 were approved as written with a motion from Mr. Burnett. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes. The minutes from the Budget Hearing held on July 15th, 2024 were approved as written with a motion from Mr. Whiting. Mr. Burnett seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes.

Public Comment: There was no one in attendance for public comment.

Roads: Jason Sutter estimated it would take the Road Department approximately 2-3 days to power wash the fences at Pleasant Hills and William Cemeteries. Mr. Miller will contact Ross Hornak for a quote for the fence cleaning.

The Trustees would like to work with Mr. Baker on the removal of the fallen trees in the park. The Trustees will request a certificate of liability insurance naming Burton Township as additionally insured. In addition, the Trustees will request a signed letter eliminating Burton Township from any responsibility in the removal of the trees from the Baker's property.

Fiscal Officer: Mr. Burnett made Resolution 2024-10, Declaring it Necessary to Levy a Tax in Excess of the 10 Mill Limitation for the purpose of ORC 5705.19(I) for providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs. Burton Township received the "Notice of Commencement" for White Road and the Tax-Exempt Certificate has been sent to Ronyak to be filled out and returned. Mr. Whiting made a motion to amend the Certificate of Estimated Resources by \$100,000 for the additional funds received from OPWC for the paving of White Road. Mr. Burnett seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes. Mr. Burnett made Resolution 2024-11 requesting that the 2024 Permanent Appropriations be amended by \$100,000 in Capital Project Funds for the paving of White Road. Mr. Whiting seconded this resolution. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes. Mr. Burnett made a motion to approve the OTARMA Annual Summary of Coverages effective July 30, 2024. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes. Mr. Burnett made a motion to authorize the ACH Direct Deposit for the monthly

Anthem Life Insurance Premium to be withdrawn from the checking account at Middlefield Banking Company, to begin after the August premium is received. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – yes. The NOPEC Grant disbursement process was discussed. \$4,484 of these grants will expire on November 30th. Trustees will gather estimates for a generator and exterior doors to utilize these grants. The Trustees decided to include the 2022 & 2023 taxes paid on the 38 acres of CAUV land on the 2024 invoice to Mr. Jim Timmons per the rental agreement. The total of 2024 invoice will be \$3,270.54 for years 2022, 2023 & 2024. Trustees received notice of objections to renewal of retail liquor permits. Mrs. O’Neill will reach out to the Dept. of Commerce related to any existing permits within the township. Discussion on cable franchise fees was tabled until the next meeting.

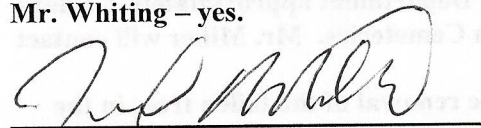
Old Business: Mr. Burnett will follow up with Kristen Rine on the approval of the legal ad for bids on the new building.

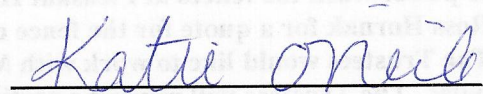
New Business: There was none.

The next regular meeting will be on August 5th, 2024 at 7:30 pm.

Warrants: Warrants #12451 thru #12457 were approved and paid.

As there was no further business, this meeting was adjourned at 9:07 p.m. by a motion from Mr. Whiting and seconded by Mr. Burnett. Vote: Mr. Miller – yes, Mr. Burnett – yes and Mr. Whiting – yes.


Chairman


Fiscal Officer