

RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Regular Meeting
March 18, 2024

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Jarred Miller, Chairman, opened the meeting at 7:31 p.m. with Board member, Ken Burnett, in attendance.

Minutes: The minutes from March 4, 2024 were approved with a motion from Mr. Burnett. Mr. Miller seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes and Mr. Whiting – absent.

Mr. Whiting entered regular session at 7:33 p.m.

Public Comment: Mr. Paul Miller, representative of NOAH, was present. The organization is planning on another trash pickup. The group has decided to clean State Routes in the spring and County/Township roads in the fall. Last year NOAH had 99 volunteers in the spring and 138 volunteers in the fall. ODOT is providing 3 or 4 people to pick up the trash and asked if the Burton Township road department could also assist. The Trustees thanked the group for their volunteer service. Mr. Rob Demko of Station Road was present. He thanked Mr. Portman for snowplowing this winter. He would like to know if the Township could help control the dust and gravel on the road. There is currently a building being constructed down the road. Mr. Burnett will talk to the Geauga County Engineer's Office.

Zoning Commission: Mr. Matthew Iouse was present to express his interest as the second alternate on the Zoning Commission. Mr. Whiting made a motion to appoint Mr. Iouse as 2nd alternate to the Zoning Commission Board with a term ending December 31, 2024. Mr. Burnett seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes and Mr. Whiting – yes.

Fire Department: Chief Davidson sent over reports to review.

Zoning: Mr. Gruber discussed the sawmill. The owner has until 1/24/25. The lots being created at the Deer Lake Mobile Park have been reduced from 44 lots to 24 lots.

Roads: Trees were cut down on White Road. The road maintainer was taken twice on Durkee/Hale and once on Pond and Rider. A new culvert pipe was put in for Mr. Suszynski. The building ramp was installed for voting. White and Hubbard Roads were cold patched.

Fiscal Officer: The paperwork has been initiated at Middlefield Bank and UAN to remove the current fiscal officer and replace with the new fiscal officer effective April 1st. The healthcare rates will increase 4.35% beginning May 1, 2024. Mr. Burnett made a motion for Shelley McDermott to assist the new Fiscal Officer, Katie O'Neill at the rate of \$25.00 effective April 1, 2024. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes and Mr. Whiting – yes.

Old Business: The Trustees will notify Katie O'Neill when they have set up their new email addresses. Mr. Burnett made a motion to hire Ms. Elana Koh as the cemetery sexton and the administrative assistant to both the Zoning Board of Appeals and the Zoning Commission at a rate of \$20.00 per hour effective March 20, 2024. Mr. Whiting seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes and Mr. Whiting – yes. Mr. Miller

will contact the Heath Department regarding septic systems.

New Business: The Township was contacted by Joyce from Wreaths Across America (501(c)(3)). They would like to put wreaths up on the graves of Revolutionary War soldiers at all four cemeteries from December 14, 2024 through January 18, 2025. The Trustees would like a volunteer waiver to be filled out. Effective October 3, 2023 the county recorder needs record of a cemetery deed per H.B. 33. Mr. Burnett made a motion to pass Resolution 2024-5 (attached) honoring outgoing Fiscal Officer, Shelley McDermott for her past 12 years of service to Burton Township. Mr. Miller seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes and Mr. Whiting – yes.

The next regular meeting will be on April 1, 2024 at 7:30 pm.

Warrants: Warrants #12295 thru #12304 were approved and paid.

As there was no further business, this meeting was adjourned at 9:25 p.m. by a motion from Mr. Burnett and seconded by Mr. Whiting. Vote: Mr. Miller – yes, Mr. Burnett – yes and Mr. Whiting – yes.

Chairman

Fiscal Officer