

RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Regular Meeting
June 3, 2024

Ken Burnett, Vice Chairman, opened the meeting at 7:32 p.m. All present recited the Pledge of Allegiance.

Board Members Ken Burnett and Dan Whiting, in attendance, together with Fiscal Officer, Katie O'Neill. Jarred Miller was absent.

Attendees included: Brian Bonjack, Jason Sutter, Rick Gruber, Elana Koh.

Minutes: The minutes from May 20, 2024 were approved as amended with a motion from Mr. Burnett. Mr. Whiting seconded this motion. Vote: Mr. Miller – absent, Mr. Burnett – yes, Mr. Whiting – yes.

Public Comment: Mr. Brian Bonjack of Fisher Road was present. Mr. Bonjack stated his concerns related to the speed limit, truck size and traffic occurring on Fisher Road. He attested since the opening of the new school, traffic has not only increased in volume but also in speed. He has been in contact with the County Engineer's Office on these issues. Mr. Bonjack suggested the Trustees reduce the speed from 40 mph to 35 mph. He has also seen a number of semi-trucks on the road, something that he has not seen in past years. This is a cause of concern for him as Fisher Road is narrow, measuring only 19 feet wide from white line to white line. Mr. Sutter, Burton Township Road Foreman stated the weight restrictions on County and Township roads is 80,000 pounds unless posted otherwise. Mr. Burnett stated the Trustees will contact the County Engineer's Office to conduct a traffic study and will contact the Sheriff's Office on a request to monitor the speed. A review of the results will assist in a possible speed reduction.

Fire Department: No one in attendance. Chief Davidson provided copies of the May Report, which were dispersed.

Cemetery: Cemetery Sexton, Elana Koh provided her report. Foundation completed at Slitor for Deborah Swain Lea. Foundation request at Slitor for Mr. William Anton Urbanowicz, pending payment. Open/Closes for the month of May included a full burial at Slitor for Mr. William Anton Urbanowicz. Mr. Urbanowicz was laid to rest on May 25th. Upcoming Open/Closes include a cremation burial for Mrs. Barbara Goff. Mrs. Goff will be laid to rest at Pleasant Hills Cemetery on July 6th. Mr. Dan Gingerich is awaiting probing on 2 lots at Pleasant Hills. A Veteran's plaque at Slitor has detached from the back of the stone. Jason Sutter will look into an adhesive to reattach the plaque. The water pump at Slitor continues to be out of order. Mr. Whiting & Mr. Sutter derived a solution to lift the pump in order to repair it.

Zoning: Zoning Inspector, Rick Gruber issued 7 permits during the month of May. Permits included: 2 - Agricultural Exemption Accessory Structures, 2 – Accessory Structures, one of which was a 12,000 sqft Commercial Building for sawmill operation & storage facility related to Hardwood Lumber; 1 – Solar Panel, 1 – Fence, 1 – Parcel Consolidation. Mr. Troy Jones of Hubbard Road has applied for a Conditional Use Permit. He is requesting permission to open an ice cream store, where he will make and distribute his product to retailers. Inspector Gruber continues to track the status of Deer Lakes Park and has nothing new to report. Zoning Secretary, Elana Koh reported the Zoning Commission met on May 13th to update the delegate responsibilities for each commissioner. The next meeting is scheduled for June 10th at 7:00 p.m., pending any new business. Secretary Koh reported the Board of Zoning Appeals is pending a public hearing on the Conditional Use Application #1652-24, submitted by Mr. Troy Jones of

14828 Hubbard Road.

Park Committee: No one in attendance.

Roads: Road Foreman, Mr. Jason Sutter provided the following report for the department. Trash day tires were loaded for Horodyski Bros. Weed whipped around the admin building and park. Performed Cemetery clean up and maintenance: weed whipped Slitor fence, hooked up the water pump at Pleasant Hills, weed whipped and cleaned it up. Cleaned up a bordering downed tree at Williams. Mowed the park and admin building. Geauga Door installed the new operator. Cleaned up a downed tree on Durkee and removed the logs. Road maintained Durkee. Ditched on White, and removed build-up by the water pump. Mark Strum on Claridon Troy and Resident on corner of Shedd & Rt. 168 will take the ditch dirt.

Mr. Burnett discussed a resident concern located in Burton Lakes, on the corner of Jackson & Georgette. Owner has a secondary driveway that is being used as a turnaround causing her lawn to be torn up. Mr. Sutter will look into this issue. They continue to ditch on White Road, and plan to move on to drive pipes as they go along. Mr. Sutter anticipates 8 replacements. Mr. Sutter reported the status of the drive pipe on Bigelow, he spoke with the Engineer's Office, they confirmed that drainage comes from the Sheriff's Office maintenance building at Post 2. Sheriff Hildebrand has confirmed.

Mr. Burnett updated on the White Road Project. Due to OPWC Funds, bids can not be approved until after July 1st.

Fiscal Officer: Mrs. O'Neill submitted the 2024 Tire Grant Reimbursement for the following request: 272 auto tires off rim at \$3.60 each, 11 auto tires on rim at \$4.10 each, and 3 oversized tires at \$35.00 each for a total request of \$1,129.30. Waste Management deposited 6,000 pounds of scrap metal and 200 pounds of aluminum fencing from Trash Day to Honest Scales for a total of reimbursement of \$363.00. In order to accept the NOPEC 2024 Energized Community Grant, the agreement must be completed by the Grantee of the original application, Mr. Miller. The deadline to accept the grant is June 30th. Mrs. O'Neill dispersed a copy of a letter regarding the protection of local zoning authority for review and future approval. Mrs. O'Neill reported that the Budget Commission has encouraged the investigation to counter the windfall caused by the 2023 real property reappraisal. Trustees will revisit this topic at a later date. The RSVP deadline for the Quarterly GCTA Dinner is June 25th. Huntsburg Township will be hosting on July 10th, at a cost of \$35.00 per person. Trustees approved the reimbursement of Registration Fees for any Zoning Members that attend the 2024 Northeast Ohio Planning & Zoning Workshop on June 28th. Mrs. O'Neill will look into participating in the class settlement related to the New National Opioid Settlement. The deadline for submission is August 12th. Preliminary Budget for 2025 planned for the 1st meeting in July with the Budget Hearing & Approval for submission to the Budget Commission prior to July 17th.

Old Business: Mr. Burnett reported on status of the New Maintenance Building & Garage. He as acquired the utility project numbers for Mr. Sean Thompson. Mr. Thompson is working on bids for the project.

New Business: There was none.

The next regular meeting will be on June 17th, 2024 at 7:30 pm.

Warrants: Warrants #12377 thru #12401 were approved and paid.

As there was no further business, this meeting was adjourned at 9:21 p.m. by a motion from Mr. Whiting and seconded by Mr. Burnett. Vote: Mr. Miller – absent, Mr. Burnett – yes and Mr. Whiting – yes.

Vice Chairman

Fiscal Officer