

RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Regular Meeting
May 20, 2024

=====
Jarred Miller, Chairman, opened the meeting at 7:31 p.m. All present recited the Pledge of Allegiance.

Board Members Jarred Miller, Ken Burnett and Dan Whiting, in attendance.

Minutes: The minutes from April 15, 2024 were approved as written with a motion from Mr. Burnett. Mr. Miller seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – yes, Mr. Whiting – abstained. The minutes from May 6, 2024 were corrected from a spelling error. Mr. Whiting made the motion to approve the minutes as amended. Mr. Miller seconded this motion. Vote: Mr. Miller – yes, Mr. Burnett – abstained, Mr. Whiting – yes.

Public Comment: Mr. Ken Zwolinski was present. He suggested moving a port-a-potty closer to the line during Trash Day. The port-a-potty would be easier to utilize for the residents and volunteers if it was closer. Mr. Zwolinski commented that he would like to see Durkee Road “fixed correctly” and see Burton and Claridon Townships split the cost.

Fire Department: Chief Davidson was in attendance. There have been 477 incidents in 2024, of which 146 have occurred within Burton Township. There were 35 incidents in April. Approximately 67% of all incidents were related to Rescue & Emergency Medical Services. The Fire Department held a Prom Promise Event at Berkshire High School. A Joint Rope Rescue Drill was hosted at Welton’s Gorge with Middlefield Fire Department. The Department responded to a Hazmat: Fuel Oil Spill in Newbury Township. A water shuttle drill for Geauga/Portage Water Shuttle Association was hosted by the Department. Chief Davidson reported that during the April 12th-13th rain/wind storm, the department responded to 24 incidents within 48 hours. 14 incidents were storm related emergencies and 2 were water rescues. The Department is transitioning to a new reporting system over the next few months. The 3255 Is OOS is still in for body remount. Mr. Whiting inquired about changing the call preference for Vector Security. Trustees have received several false reporting calls. Chief Davidson suggested verifying with Vector, stating the calls are most likely a communication failure or loss. Chief Davidson briefly discussed a preliminary contract. Stating that he would like to utilize a 5 year property evaluation formula, similar to Chardon.

Roads: Road Department side mowed Hotchkiss, Burton Hts Blvd, Pond, Rider and Colony. Unfortunately, the side mower broke down while mowing Fisher due to a bad hydraulic pump. Robek can provide a new pump for \$1,200. MoTRIM had correct side mower blades for \$325 per set. Mowed twice at the Park & Township Building. Cold Patched White Road, Hubbard, Forest and Peckham. Ditched on Durkee Road, a request from Mr. Phil Miller. Grated the Fairgrounds driveway in preparation for Trash Day. Coordinated with Waste Management on dumpster placement for Trash Day. Burton Township assisted the Department on Aging with 35 pickups for Senior Trash Day. Merryfield Electric supplied an air compressor piece for \$301. The logs from White Road have been stacked on the Township property. Planning to ditch on White Road and install drive pipes. County called to replace a drive pipe on Rt. 87/Bigelow. Trustees looking into the unmaintained status of this portion of Bigelow.

Fiscal Officer: Mr. Burnett made a motion to approve the quote from Geauga Door in the amount of \$1,600 to replace the commercial garage door opener. Mr. Whiting seconded the motion. Vote: Mr. Miller – yes, Mr. Burnett – yes and Mr. Whiting – yes. Ms. O’Neill informed the Trustees that Cintas sent notice of the annual price adjustment for the uniform cleaning service. An increase of \$11.37 will begin on June 1st. The 2024 NEC NOPEC Grant profile and acceptance is due by June 30th. Ms. O’Neill looking into what steps are needed to be taken. The Audit Testing for 2022-2023 is scheduled to be completed by May 31st. Ms. O’Neill to provide annual cable franchise fee amounts in order to respond to the Altice Letter and the Department of Commerce.

Old Business: Mr. Miller stated the insurance company will not cover the removal of the downed trees on Mr. Baker’s property. Mr. Baker would like to remove the trees himself. Mr. Miller plans to reach out to our legal counsel for guidance on this matter. Mr. Burnett is working on project numbers for gas and electric related to the new building. Estimates for the budget should be a goal. Trustees agreed to turn the building 90 degrees. They will contact Mr. Thompson on their decision. Mr. Whiting reported that he and Inspector Gruber discussed Deer Lakes Mobile Home Park with legal counsel. No public records from the Park have been requested to date. Inspector Gruber will follow up with the Park for completion on this matter. Approval from the Department of Commerce is required on anything over 14 units.

New Business: There was none.

The next regular meeting will be on June 3rd, 2024 at 7:30 pm.

Warrants: Warrants #12369 thru #12376 were approved and paid.

As there was no further business, this meeting was adjourned at 10:04 p.m. by a motion from Mr. Whiting and seconded by Mr. Burnett. Vote: Mr. Miller – yes, Mr. Burnett – yes and Mr. Whiting – yes.

Chairman

Fiscal Officer